

Prime Super Personal Contributions Form



Part of your Community

Prime Super

ABN 60 562 335 823
RN 1000276

Trustee

Prime Super Pty Limited
ABN 81 067 241 016
AFSL 219723
RSE L0000277

How to make a Personal Contribution

- Please use a black pen and complete sections 1 to 5 of this form.
- Mail, fax or email a copy or image of this form to Prime Super.
- Ensure that you have written and attached a cheque, processed an EFT transfer or BPAY payment to Prime Super or have completed the Direct Debit Authority, (and have sufficient funds in your bank account).

PLEASE USE BLOCK CAPITALS WHEN FILLING OUT THIS FORM

A | B | C | D

Section 1 - Personal Details

Title (Please Tick One) Mr Mrs Miss Ms Dr

Prime Super Membership Number

Surname

Given Names

Street Address / RMB / PO Box

City / Town / Shire

Phone Number (BH) Phone Number (AH) Mobile

Email

Date of Birth

DD MM YYYY

Gender Male Female

State Postcode

Fax

Section 2 - How much do you want to contribute?

Personal Contribution Amount

To be eligible to make a personal contribution to Prime Super; one of the following statements must be true:

- i. I am currently less than 65 years of age;
or
- ii. I have reached age 65 but not age 75 and have worked at least 40 hours in a consecutive period of 30 consecutive days during this financial year.

Amount of Contribution

I wish to contribute

\$ | | | | | . | |

Any personal contributions received will be invested according to your current investment strategy.

Section 3 - How do you want to transfer the money to Prime Super?

- i. **By BPAY®**
Please contact your financial institution to complete your payment. Payment details can be found on page 3 of this form.
- ii. **By Cheque (read section 4)**
Please ensure that your cheque is made payable to Prime Super and that you attach your cheque to this form and mail it to the address below.
- iii. **By EFT (Complete section 5)**
Please complete this form and mail, fax or email it to the address below. You must also complete section 5 and make your EFT transfer to Prime Super from your bank web site.
- iv. **By Direct Debit (Complete section 6)**
Please complete this form and mail, fax or email it to the address below. You must also complete section 6 and make sure you have sufficient funds in your bank account for the payment to be made.

Section 4 - Where to send this form

Please send this completed form (and cheque if appropriate) to:

Prime Super
PO Box 2229
Wollongong, NSW 2500
or Freefax to 1800 023 662
or Email it to: administration@primesuper.com.au

Prime Super Direct Request Service Agreement

Why an agreement?

Through the Direct Debit Request (DDR) you are allowing us to debit amounts from your bank/financial institution account. The amount, how often and the date we will debit your account depends on what you instruct us to do.

If Prime Super wants to change this agreement?

We will notify you at least 14 days before making any changes to this agreement.

If you want to change your direct debit or make an enquiry?

Please contact our customer service staff (see details below) if you wish to:

- delay or change your direct debit – you need to advise us at least ten days before the date we will debit your bank/financial institution account;
- cancel the DDR – you need to advise us at least three days before the date we will debit your bank/financial institution account;
- dispute a debit that has been made from your bank/financial institution account – Prime Super will respond to your dispute within five business days.

Weekends and public holidays

We will always try to debit your account on the date nominated by you, except when this falls on a weekend or a public holiday. In this case we will debit your account on the next business day.

Internet, fax or mail direct debit request

If you are making a direct debit request via the internet, fax or mail we will debit your account on the day of receipt or the next business day.

Make sure you have enough money in your account

You should make sure that you always have enough cleared funds in your bank/financial institution account for us to debit your account. If there isn't enough money (that is, cleared funds) in your account, we will still make the debit. But if your bank/financial institution dishonours the debit we may pass on to you any dishonour fees and/or costs incurred by Prime Super.

Check that you give us your correct details

Before completing the Prime Super Direct Debit Request Form, please check with your bank/financial institution that:

- your bank/financial institution account accepts direct debiting as some accounts don't; and
- the account number you give us is correct (refer to your bank/financial institution statement or contact your bank/financial institution if necessary).
- Bank accounts and Building Society accounts can be nominated. Credit Union accounts cannot be nominated. This facility is not available for such accounts.
- BSB Number – Identifies the bank/financial institution/State/Branch at which your account is held. Please contact your bank/financial institution if you are not sure of this number.
- Account Number – Your bank/financial institution account number.
- Member/Employer Number – Your Prime Super member/employer Number.

BPAY® details



Biller Code: 584581
Biller Name: Prime Super Member Contribution
Ref: Please call us on 1800 675 839 for your personal reference number.

Did you know? If you are paying via BPAY®, you can complete this form online via our online member services secure website. This will save you completing and returning this form to us.

Conditions of Use

To cancel or alter your direct debit, you must write to Prime Super giving details.

There must be enough money in the account on each day you have nominated for a deduction to occur.

If the deduction is dishonoured three times, this facility will cease immediately.

A dishonour means that the deduction could not be made because there was not enough money in the nominated account.

If Prime Super is advised of a dishonour and any part of the dishonoured amount has been paid to an exited member, you will be liable to pay that amount to Prime Super.

If Prime Super is advised of a dishonour after all your superannuation benefit is paid out, you are liable to repay the dishonoured amount to Prime Super.

Privacy

Prime Super is dedicated to protecting all personal information provided on behalf of the clients. In line with the Privacy (Private Sector) Act 2000, we maintain all clients records in the strictest confidence. We only use the information for the purpose in which it was provided. Personal information will not be used or disclosed for any other purpose without your consent. The bank may require your details to be provided in the event of a claim or relating to an alleged incorrect or wrongful debit. If you would like a copy of our Privacy Statement, please call 1800 675 839 or visit our website at www.primesuper.com.au

Once completed please return this form to:

Prime Super
PO Box 2229
Wollongong NSW 2500

Email: administration@primesuper.com.au
Freefax: 1800 023 662

For enquiries call 1800 675 839
8.00am to 8pm Monday to Friday (EST)